

Donor Letter of Securities Transfer

Thank you for your donation of securities to ARCS Foundation Oregon. Please use this letter to instruct your broker to transfer the securities.

Stock Gift

Please provide the following information to your broker.

DTC Participant Number: 8862
Financial Institution: Merrill Lynch
Receiving Account Name: ARCS FOUNDATION OREGON
Receiving Account Number: 850-03341

Mutual Fund Gift

To gift mutual funds, please send the following information to: arcspdx@me.com

Merrill Lynch Account: 850-03341
Donor Broker:
Contact name and ph. number at Donor Broker firm:
Symbol:
Number of shares:
Donor:

Donor Signature

Date

IMPORTANT:

ARCS Foundation Oregon will not know this securities transfer has come from you unless you notify us. When submitting this letter of instruction to your broker, please send a copy to:

ARCS Foundation Oregon, PO Box 2063, Portland, OR 97208-2063

If you have any questions, please contact our administrative assistant, Lee Ann Verboort, at 503-803-6100 or arcspdx@me.com.

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